

Graduate Program for International Students in Urban and Environmental Studies (UBE-UPN/ENV)

Graduate School of Engineering, the University of Tokyo
For 2019 Academic Year (September Entry)

1. Program Outline

(1) Department	Department of Urban Engineering, Graduate School of Engineering
(2) Program Name	Graduate Program for International Students in Urban and Environmental Studies (UBE-UPN/ENV)
(3) Number of students	Limited numbers
(4) Language	The education and the research supervision are conducted either in English or in Japanese. Students can graduate through course works and research activities in English.
(5) Research fields	The study area must be within a field accepted by one of the faculty members of the Department of Urban Engineering.
(6) Degree of program	Master's course / Doctoral course
(7) Academic year	Master's degree: September 2019 ~ September 2021 Doctoral degree: September 2019 ~ September 2022
(8) Course Entry Date	September 20, 2019 (tentative)
(4) Requirement for Degree	To complete the Master's course, students must: a) be enrolled in the program for a period of at least two years; b) complete all required courses; c) earn more than 30 credits; d) receive necessary research guidance; e) have a master's thesis accepted, and f) pass final examinations. To complete the Doctoral course, students must: a) be enrolled in the program for a period of at least three years; b) complete all required courses; c) earn more than 20 credits; d) receive necessary research guidance; e) have a doctoral thesis accepted, and f) pass final examinations.
(5) Department URL	http://www.due.t.u-tokyo.ac.jp/english/
(6) List of faculty members	http://www.due.t.u-tokyo.ac.jp/english/lab/

2. Eligibility

For Master's course

The applicant must satisfy all the eligibility requirements mentioned below as articles (1) to (3). At same time, applicants must also fulfill at least one of the eligibility requirements described in articles (4) to (6). Those who have graduated or who are expecting to graduate from undergraduate universities in Japan (including the University of Tokyo) are not eligible. (Note 1)

- (1) A person who neither has Japanese nationality nor resides in Japan at the time of application. (Note 2)
- (2) A person who neither has Japanese nationality nor has “permanent resident”, “long-term resident”, or “special permanent resident” residence status in Japan. (Notes 2 & 3)
- (3) A person with the linguistic skill level required to take classes and receive research guidance in English.
- (4) A person who has completed, or is expected to complete by the day before the admission date in September, 2019, 16 years of school education in a country other than Japan. (Notes 4, 7& 8)
- (5) A person upon whom a degree equivalent to that of a bachelor’s degree has been conferred, or is expected to be conferred by the day before the admission date in September, 2019 from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of said foreign country or a related organization), having completed a program with a completion period of 3 years or more. (Notes 4, 7& 8)
- (6) A person who is 22 years or older on the day before the admission date in September, 2019, whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university. (Notes 4, 5, 6, 7 & 8)

Notes:

- 1) Japanese universities mentioned above are universities within the boundaries of Japan and are as prescribed in Article 83 of the School Education Law.
- 2) Individuals with Japanese nationality and nationality from another country (or countries) will, if unable to provide proof of relinquishment of Japanese nationality by the time of arrival in Japan, be regarded as ineligible for the program.
- 3) Those covered under Eligibility (2) and to whom (4) and (5) are applicable may be allowed to apply. For details, please contact the Department of Urban Engineering office by September 28, 2018. Those who have graduated or who are expecting to graduate from an undergraduate university in Japan (including The University of Tokyo) are not eligible.
- 4) Those mentioned in Eligibility (6) above are those who do not fall into Eligibilities (4) or (5), but who have graduated from an educational institution equivalent to a 4-year university, and whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university.
- 5) Those who wish to apply based on Eligibility (6) above must submit all the documents specified by the Department of Urban Engineering office of this graduate school by September 28, 2018 as the eligibility for application is confirmed individually in advance by document screening. Please inquire at the Department of Urban Engineering office in advance about the eligibility for application and the documents to be submitted.
- 6) Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university (through screening of entrance qualifications) will be permitted to apply and take the entrance examination.
- 7) Those who fulfill any of items (4), (5), or (6) between the admission date and September 30, 2019 may be allowed to apply. For details, please contact the Department of Urban Engineering office in advance.
- 8) Although the admission date is scheduled to be in September, 2019, it may be subject to change. The detailed admission date is going to be put on our Web site later.

For Doctoral course

The applicant must satisfy all the eligibility requirements mentioned below as articles (1) to (3). At same time, applicants must also fulfill at least one of the eligibility requirements described in articles (4) to (8). Those who have graduated from universities in Japan (including the University of Tokyo) with a bachelor’s degree are not eligible. (Note 1)

- (1) A person who neither has Japanese nationality nor resides in Japan at the time of application. (Note 2)
- (2) A person who neither has Japanese nationality nor has “permanent resident”, “long-term resident”, or “special permanent resident” residence status in Japan. (Notes 2 & 3)
- (3) A person with the linguistic skill level required to take classes and receive research guidance in English.
- (4) A person upon whom a degree equivalent to that of a master’s, doctoral or professional degree has been conferred, or is expected to be conferred by the day before the admission date in September 2019 from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of said foreign country or a related organization). (Note 7 & 8)
- (5) A person who has completed, or is expected to complete by the day before the admission date in September 2019, a program in an educational institution in Japan, designated by the Minister of Education, Culture, Sports, Science and Technology that provides courses of a foreign graduate school within the school education system of a foreign country, and so have consequently been or will be conferred a degree equivalent to a master’s, doctoral or professional degree. (Note 7 & 8)
- (6) A person upon whom a degree equivalent to a master’s degree has been conferred, or is expected to be conferred by the day before the admission date in September 2019 from the United Nations University which was promulgated by the General Assembly of the United Nations on December 11, 1972 and in accordance with the Agreement between Japan and the United Nations concerning the Act on Special Measures incidental to Enforcement of the Agreement between the United Nations and Japan regarding the Headquarters of the United Nations University[1976, Resolution 72, Article 1 Item 2]. (Note 7 & 8)
- (7) A person who has been engaged in research for at least 2 years, or is expected to have been engaged in research for at least 2 years by the day before the admission date in September 2019, at a university, research institute, or other institutions in Japan or abroad after completing 16 years of school education of a foreign country through correspondence courses provided by the said foreign country while in Japan, and have been recognized based on research achievement by the Graduate School of Engineering as having academic abilities at least equivalent to that of a master’s or professional degree holder. (Note 4, 5, 7 & 8)
- (8) A person who is 24 years or older on the day before the admission date in September 2019, whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities at least equivalent to those who hold a master’s degree or professional degree. (Note 4, 6, 7 & 8)
- (9) A person who has any doubts about the eligibility (e.g. you have less than required years of education), please apply for Individual Entrance Qualification Screening. (Note 4)

Notes:

- 1) Japanese universities mentioned above are universities within the boundaries of Japan and are as prescribed in Article 83 of the School Education Law.
- 2) Individuals with Japanese nationality and nationality from another country (or countries) will, if unable to provide proof of relinquishment of Japanese nationality by the time of arrival in Japan, be regarded as ineligible for the program.
- 3) Those covered under Eligibility (2) and to whom (4), (5), (6) or (7) is applicable may be allowed to apply. For details, please contact the Department of Urban Engineering office by September 28, 2018. Those who have graduated or who are expecting to graduate from an undergraduate university in Japan (including The University of Tokyo) are not eligible.
- 4) A person who intends to apply under requirement (7) or under requirement (8), shall submit designated documents for the screening of his/her research achievements or entrance qualifications respectively to the office of the Department of Urban Engineering no later than September 28, 2018, as entrance

qualifications are screened individually before submission of application. Please inquire at the office of the Department of Urban Engineering in advance about the requirements for application and submission of documents.

- 5) A person who is recognized, through the screening covered under (Note 4) above, as having academic abilities at least equivalent to a master's or professional degree holder will be permitted to apply and take the entrance examination.
- 6) A person covered under requirement (8) above is a person who is not covered under (4) through (7) and are recognized by this Graduate School, through the individual screening of the entrance qualifications, as having abilities at least equivalent to that of a person with a master's or professional degree.
- 7) Those who fulfill any of items (4), (5), (6), (7) or (8) between the admission date and September 30, 2019 may be allowed to apply. For details, please contact the Department of Urban Engineering office in advance.
- 8) Although the admission date is scheduled to be in September, 2019, it may be subject to change. The detailed admission date is going to be put on our Web site later.

3. How to Apply and Application Period

(1)Online submission (Mandatory)	All applications must be submitted online. The online application URL will be published later on the Department of Urban Engineering homepage: http://www.due.t.u-tokyo.ac.jp/english/admission/	
(2)Document submission (Mandatory)	After completing the online submission, all materials must then be sent via express mail to reach the Department of Urban Engineering office by the applicable deadline date.	
(3) Homepage	All applicants are recommended to visit the Department of Urban Engineering homepage, as well as the homepages of other departments which they might be interested in for more information about that department, faculty, and courses offered.	
(4)Contact Information	Any inquiries and all application documents are to be addressed to the Foreign Student Office (Urban FSO) at the address below. Department of Urban Engineering, Graduate School of Engineering, The University of Tokyo, Engineering Bldg. No. 14, Room 114, 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN TEL: // +81-3-5841-6215 For any inquiries, please send your email to the address below. E-mail: fso@ue.t.u-tokyo.ac.jp URL: http://www.due.t.u-tokyo.ac.jp/english/	
(5)Application Period	Online Applications (via T-cens)	September 3, 2018 ~ November 26, 2018
	Document submission period	All documents must be postmarked on or before November 30, 2018 and must reach the Urban Engineering office no later than December 5, 2018 .

	For submission of an Official Score Report from an external testing center:	Make a request to the test center for a score report to be issued and sent to the University of Tokyo, Graduate School of Engineering. Submission Deadline: December 25, 2018
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4. Selection, Result Announcements and Admission Procedures

(1) Selection period	December 2018 ~ March 2019
(2) Selection Process	Preliminary selections for an internet interview/examination will be made based on academic performance, TOEFL or IELTS, etc. scores (Required), GRE scores (Recommended), and letters of recommendation, etc.
(3) Result Notification	By the end of March 2019 The Graduate School of Engineering, the University of Tokyo will notify both successful and unsuccessful applicants via email on an individual basis.
(4) Period of Admission Procedures	The period for admission procedures is planned for mid-September 2019. Details regarding items related to admission procedures will be sent to successful applicants at a later date. Successful applicants must arrive in Japan and complete the necessary admission procedures within this time period. If admission procedures are not completed within this period, the applicant will be considered as not entering the school, so please exercise caution.

Notes:

- 1) Applicants can only apply to one department in the Graduate School of Engineering at the same time.
- 2) Applicants cannot be enrolled in other universities or other schools at the University of Tokyo at the same time as the Graduate School of Engineering.
- 3) Applications will not be accepted if the specified documents are not complete and in order by the submission date indicated above except in extreme, unavoidable circumstances (as determined by the Graduate School of Engineering). After the application process is complete, no changes to documents will be accepted and no documents will be returned, under any circumstances.
- 4) Those who wish to enter the school with an "in office" working status are required to submit written approval (in any format) from an immediate supervisor upon entry to school, certifying ability to concentrate on studies.
- 5) Persons with disabilities may require special consideration when taking examinations. Such persons are requested to contact the Urban Engineering Office.
- 6) Applicants must have a visa that will allow admission to a Japanese graduate school, as stipulated in the "Immigration Control and Refugee Recognition Act (Law No. 319, 1951)" before coming to Japan.
- 7) Under some circumstances, application procedures, examination dates, and other details may be subject to change.
- 8) Once paid, examination fees and admission fees will not be refunded under any circumstances.
- 9) Personal information will be handled in accordance with "Act on the Protection of Personal Information Held by Independent Administrative Agencies" and "Rules and Regulations for the Proper Management of Personal Information Held by the University of Tokyo. "
 - (1) Personal information obtained through the application process, including the applicant's name and address, will be used for: 1) Selection of applicants (application processing, selection); 2) Announcement of successful applicants; and 3) Admission procedures.

- (2) The screening information used in the selection of entrants may be used in future studies to improve both the entrance examination and education at the University of Tokyo.
 - (3) Personal information from successful applicants will be used for: 1) Administrative purposes (school registration, core studies, etc.) ; 2) Student support (health management, employment support, applications for scholarships and exemptions from tuition fees, use of libraries, etc.); and 3) Operations related to the collection of tuition fees.
 - (4) In performing each of the aforementioned tasks, some duties will be carried out by this institution or the systems company entrusted with managing T-cens. The systems company may, where necessary, be provided with all or part of the personal information acquired to complete these duties.
- 10) The examination results used in the selection of entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.
 - 11) If your application form and all submitted documents include any false, misrepresented, or copied statements and/or information, we may cancel your enrollment, even after entering the school. Applicants must also sign and submit the “Notes for Applicants to 2019 International Programs” file available on T-cens. If the document is not submitted, the application will not be accepted.
 - 12) In case of an unexpected situation such as natural disaster, please note that information related to entrance examinations will be offered on the Graduate School of Engineering website.